

Inside Sales/Customer Service

Southgate Glass is a large family owned home improvement company serving the Sacramento area for almost 60 years. We have an opening for an inside salesperson. We are looking for an energetic, motivated self-starter.

We want to talk to you if you have the following experience/qualifications?

- Enjoy helping people
- Excellent organization and communication skills.
- Intermediate computer skills
- Ability meet deadlines
- Enjoy a team atmosphere.
- Reliable Transportation

As an inside salesperson, your responsibilities will include:

- Taking customer sales orders
- Creating, Tracking, and receiving Purchase Orders
- Answering phones
- Stocking parts
- Unloading delivery trucks
- Saturday work
- Fabrication work

This is a full-time position offering benefits and commissions after a 90-day probationary period. You must be able to pass a drug test and criminal background check.

Email resume to MelissaR@southgateglass.com